



## Introducing License Manager Software



License Manager has been created specifically to help municipal governments to issue, process, store, and retrieve license and permit information.

It makes the process of issuing documents fast and easy, maximizing the productivity of the users.

License Manager is multi-user, network ready software, developed in Windows for Windows.

Personal Licenses, Business Licenses, Pet Licenses and Permits, License Manager does it all.



## *Customer Maintenance is easy and quick.*

Type	Effective	Expires
Operator's Provisional	7/18/05	8/08/05
Garbage Hauling	1/01/01	12/31/01

Customer data is entered via the Update Customer Record window.

A single entry is all that is required, and the Customer data is available across the entire application.

Customers can be maintained (Add, Change, Delete) on the fly.

Customer images can be maintained or not, depending on your needs.

Features include:

- User-definable Customer Types
- Optional support for International Addresses
- Multiple contact information
- User defined Terms codes
- User defined Business Types
- Define a Customer as an Employer

- Customer Comments
- Customer Status (Active / Inactive / Delete)
- User definable Identification Types (Driver's License, or other Id)
- Federal and State Ids
- Maintain Licensee, Trade Name, or Agent

Define where a Customer works.  
Generate Employer / Employee reports.

Define Mail-to addresses for Customers who may be chain restaurants or are otherwise affiliated.



*License Types allow the user to define any type of License.*

The License Type window lets the user define the various parameters that are required for different kinds of Licenses. From Amusements to Zoning, Bartenders, Massage Therapists and Tattoo Parlors, all Types of Licenses are defined on this window. The user even maintains the text that appears on the license document, customizing it to each municipality's requirements.

Description	Sum of Devices	Fee
Beer		100.00
Liquor		500.00

LM can price a License several different ways, making user input easy and efficient.

The user can define Late Fees.

LM stores and processes Late Fees and Replacement Fees for easy reporting.



## Users can quickly locate Licenses by Type

**Licenses by Type**

License Types: Secondhand Dealer, Secondhand Dealer Mall, Service Station, Soda Water, Solid Waste Collection, Temporary CLASS B BEER, TEMPORARY SIDEWALK SALE, Theatre, **Tobacco Products**, Transient Dealer Precious Ston, Vending Machine, Wholesale Beer

Customer data:  
 BLUEMOUND SHELL  
 KULWANT DHILLON  
 10636 W. BLUEMOUND ROAD  
 WAUWATOSA, WI 53226  
 KULWANT DHILLON  
 248-2792  
 Customer no: 4.539  
 ID on file

License	Pre	No	R	Customer	Trade Name	Grant	Issue	Expire	Pre	Tag	No
08		51		BLUEMOUND SHE	BLUEMOUND		12/22/2008	6/30/2009			
08		50		FAMOUS CIGAR	FAMOUS CIG		7/08/2008	6/30/2009			
08		49		MAYFAIR MARKET	MAYFAIR MA		7/03/2008	6/30/2009			
08		48		HECTOR'S A MEXI	HECTOR'S A		7/01/2008	6/30/2009			
08		43		LEFF'S LUCKY TO	LEFF'S LUCK		6/26/2008	6/30/2009			
08		44		TOSA LIQUOR	TOSA LIQUO		6/26/2008	6/30/2009			
08		45		SENDIK'S FOOD M	SENDIK'S FO		6/26/2008	6/30/2009			
08		46		ALIOTO'S RESTAL	ALIOTO'S RE		6/26/2008	6/30/2009			
08		47		CURRIE PARK AU	CURRIE PARI		6/26/2008	6/30/2009			
08		41		SHEPHERDS	SHEPHERDS		6/25/2008	6/30/2009			
08		42		K-MART CORPOR	K-MART COR		6/25/2008	6/30/2009			

## and by Customer

**View Licenses by Customer**

John Anderson  
 5942 Hwy K  
 Power, BL 53597  
 555-4583  
 ID on file 50

Customers:

Customer Name	Addr 1	Status
Anita Abraham	1234 Abc St.	Active
Eric Acker	5550 Galway Dr	Active
Phyllis Andersen	6115 Imperial Drive	Active
<b>John Anderson</b>	<b>5942 Hwy K</b>	<b>Active</b>
Leonard J. Anderson	4975 Gilkeson Rd.	Active
Michael Anderson	5564 Huntingwood Way	Active
Jo Anne Bablitch	4704 Signature Dr.	Active
Jane Baker	823 Fairmont Ave	Active
Peg Bakke	5534 Salter Ct.	Active
Mary Balisle	6715 Spring Grove Ct	Active
Beth Ballweg	1617 Ruskin St #3	Active
David Ballweg	5081 Tuggle Lane	Active

License Type	Associated Name	License Prefix	License No	Tag Prefix	Tag No	R	Grant	Issued	Expires
<b>Electrical Contractor</b>		2006 -	1					12/13/2005	12/31/2006
Dog License	Bandit	2005 -	9	2005 -	20			4/25/2005	12/31/2005
Dog License	Bandit	2004 -	9	2004 -	9			11/29/2004	12/31/2004
Serialized Devices		2001	13	2002-	113			4/22/2002	12/31/2001
Garbage Hauling		2001-	6	2001-	9.005			3/26/2001	12/31/2001
Garbage Hauling		2001-	58		7.402			12/21/2000	12/31/2001

and process the data immediately.

The License can be printed with a single click.

# License Manager™



*The License window configures itself for different License Types, guiding the user through the process of issuing a License.*

**Update a License**

Issued to: **Select Customer**

The Bargain Basement Bar And Grille  
222 E 334th Ave  
Power, BL 53597  
*Customer type: Corporate*

Type: **Class A Retail - Combo** Total Fee: **650.00**

Year: **2009** Prefix: License No: Suffix:

Grant: **2009 - 10**

Issued: **5/06/2009** Status: **Entered**

Effective: **7/01/2009** on: **5/06/2009** Today

Expires: **6/30/2010**

User:  User  No Charge  Replacement

Combo Fees | Names | Location | Renewal Info

Description	Fee
Malt Beverages	100.00
Intoxicating Liquors	550.00

Publication Fee: **20.00**

Add Publication Fee to Total

OK Cancel Change a License Record no. 932 Added: 5/06/2009

This Class A Retail License shows user-definable fees for Beer and Liquor.

Names

Agent **367** Optional

Michael Anderson  
5564 Huntingwood Way  
Power, BL 53597-0009

Trade Name **383** Required

The Bargain Basement Bar And G  
222 E 334th Ave  
Power, BL 53597

LM Options examples:

Agent and Trade Names

Multi Fees

Location Descriptions

Fees

Base Fee: **0.00**

Fee Per: **7.00**

Qty: **7** 49.00

Total: **49.00**

Min fee: 28.00 Min qty:

Max fee: 100.00 Max qty:

Location

Trade Location:  
The Bargain Basement Ba  
222 E 334th Ave  
Power, BL 53597

Print Trade Info with Location data

Select Location Location Justification: **Center**

100' x 60' clubhouse, 24' x 72' porch, 62' x 45' pool building, 113' x 150' deck, turning house and 18 hole golf course excluding all other buildings, tents, pavillions, etc.



**City of Progress**  
Class "B" Retail License

License no:  
**2008 - 1**

**For the sale of FERMENTED MALT BEVERAGES**

Fee:  
**\$100.00**

WHEREAS, the local governing body of the City of Progress, County of Power, Bliss, has, upon application duly made, granted and authorized the issuance of a Retail Class "B" License to:

**The Bargain Basement Bar And Grille Of Waunakee, Incorporated**

to sell Fermented Malt Beverages as defined by law, pursuant to Chapter 125 of the Statutes of the State of Bliss, and Local Ordinances.

AND WHEREAS, the said applicant has paid to the Treasurer the sum of \$100.00 for such Class "B" Retailers' Fermented Malt Beverage License as provided by local ordinances, and has complied with all the requirements necessary for obtaining such license,

LICENSE IS HEREBY ISSUED to said applicant to sell, deal and traffic in, at retail, Fermented Malt Beverages at the following described premises:

**The Bargain Basement Bar And Grille Of Waunakee, Incorporated**  
222 E 33rd Ave  
Power, BL 53597

for the period from 7/01/2007 to 6/30/2008.  
Given under my hand and the Great Seal of the City of Progress, State of Bliss, on this 28th day of May, 2007.

*Clerk Kent*  
Clerk Kent, Clerk

This license must be FRAMED and POSTED in a CONSPICUOUS PLACE in the room where Fermented Malt Beverages and Intoxicating Liquors are sold or served.

## Class B Retail Beer License

**City of Progress**  
Provisional Operator's License  
License no: 2005 - 1

for the period from 7/18/2005 to 8/08/2005.  
Given under my hand and the Great Seal of the City of Progress, State of Bliss, on this 18th day of July, 2005.

*Clerk Kent*  
Clerk Kent, Clerk

WHEREAS, the local governing body of the City of Progress, County of Power, Bliss, has, upon application duly made, granted and authorized the issuance of a Provisional Operator's License to:

**Jo Anne Bablitch**  
4704 Signature Dr.  
West Milwaukee, WI 53214

And WHEREAS, the said applicant has paid to the Treasurer the sum of \$10.00 as required by the Municipality ordinances and has complied with all requirements necessary for obtaining a license:

NOW THEREFORE, a "Provisional Operator's" License, pursuant to Sections 125.32(2) and 125.68(2) of the Bliss Statutes, and local ordinances, is hereby issued to said applicant.

for the period from 7/18/2005 to 8/08/2005.  
Given under my hand and the Great Seal of the City of Progress, State of Bliss, on this 18th day of July, 2005.

*Clerk Kent*  
Clerk Kent, Clerk

## Operator's Provisional Wallet with Sheet License. Both on plain paper.

Print Samples

Each document prints on standard, off-the-shelf forms.

**CITY OF PROGRESS**  
County of Power  
State of Bliss

WHEREAS, the City of Progress, Power County, State of Bliss, has, upon application duly made, granted and authorized the issuance of the following Licenses:

Issued to:	<b>YOUR FAVORITE RESTAURANT</b> JOHN Q. RESTAURANTEUR, Agent	3041 N MAYFAIR RD. PROGRESS, BL 4114U
Trade Name:	<b>YOUR FAVORITE RESTAURANT</b>	3041 N MAYFAIR RD. PROGRESS, BL 4114U

License Type	License No	Effective	Expires	Fee
Class B Beer/Liquor - Combo	08 43	7/01/2008	6/30/2009	600.00
Beer				100.00
Liquor				500.00
Dining Room 2738 sq. ft.				
Dining Room 1939 sq. ft.				
Dining Room 687 sq. ft.				
Bar 3950 sq. ft.				
Storage 4000 sq. ft.				
Dance	08 4	7/01/2008	6/30/2009	85.00
Restaurant +1,000	08 29	7/01/2008	6/30/2009	525.00
State Restaurant ID	02H-07706			
Soda Water	08 174	7/01/2008	6/30/2009	5.00
Tobacco Products	08 46	7/01/2008	6/30/2009	100.00
For Sales:	Vending Machine			

WHEREAS, this license is subject to all resolutions, ordinances, regulations, and provisions as may be at any time imposed by the local governing body or any laws of the State of Bliss, and is subject to revocation as provided by law.

Given under my hand and the Seal of the City of Progress, County of Power, State of Bliss, this 26th day of June, 2008.

Total fee:  
**\$1,315.00**

*Clerk Kent*  
Clerk Kent, Clerk

This document must be framed and posted on the premises.

Multi-License Document, for customers with multiple licenses.

<p>City of Progress Operator's License</p> <p>No: 08 290 Fee: \$35.00</p> <p>To: LAURA J STANSFIELD 8000 W. BLUEMOUND ROAD #637 PROGRESS, BL 90210 D.O.B.: 9/11/1987 Phone: 737-5174</p> <p>Effective: 07/01/08 to: 06/30/09</p> <p style="text-align: center;"><i>Clerk Kent</i> Clerk Kent, Clerk</p>	<p>City of Progress Operator's License</p> <p>No: 08 291 Fee: \$35.00</p> <p>To: PAUL W. GOGOLA 1663 N. 116TH STREET PROGRESS, BL 90210 D.O.B.: 11/16/1959 Phone: 218-6533</p> <p>Effective: 07/01/08 to: 06/30/09</p> <p style="text-align: center;"><i>Clerk Kent</i> Clerk Kent, Clerk</p>
<p>City of Progress Operator's License</p> <p>No: 08 292 Fee: \$35.00</p> <p>To: JENNIFER S. MUNDT 4711 N. 127TH STREET PROGRESS, BL 90210 D.O.B.: 6/03/1981 Phone: 243-1908</p> <p>Effective: 07/01/08 to: 06/30/09</p> <p style="text-align: center;"><i>Clerk Kent</i> Clerk Kent, Clerk</p>	<p>City of Progress Operator's License</p> <p>No: 08 295 Fee: \$35.00</p> <p>To: KORI R. KLOSIEWSKI 531 LINDEN CIRCLE PROGRESS, BL 90210 D.O.B.: 7/19/1985 Phone: 324-2995</p> <p>Effective: 07/01/08 to: 06/30/09</p> <p style="text-align: center;"><i>Clerk Kent</i> Clerk Kent, Clerk</p>
<p>City of Progress Operator's License</p> <p>No: 08 297 Fee: \$35.00</p> <p>To: MATTHEW P. BECKWITH 3985 S. WOODHILL LANE PROGRESS, BL 90210 D.O.B.: 8/15/1987 Phone: 262-621-1366</p> <p>Effective: 07/01/08 to: 06/30/09</p> <p style="text-align: center;"><i>Clerk Kent</i> Clerk Kent, Clerk</p>	<p>City of Progress Operator's License</p> <p>No: 08 299 Fee: \$35.00</p> <p>To: ELIZABETH M. LEE 1725 N PROSPECT AVENUE #710 PROGRESS, BL 90210 D.O.B.: 4/02/1984 Phone: 324-9344</p> <p>Effective: 07/01/08 to: 06/30/09</p> <p style="text-align: center;"><i>Clerk Kent</i> Clerk Kent, Clerk</p>
<p>City of Progress Operator's License</p> <p>No: 08 300 Fee: \$35.00</p> <p>To: JOSHUA J. HOCHSTETTER 2110 N. 60TH STREET PROGRESS, BL 90210 D.O.B.: 12/06/1983 Phone: 218-4641</p> <p>Effective: 07/01/08 to: 06/30/09</p> <p style="text-align: center;"><i>Clerk Kent</i> Clerk Kent, Clerk</p>	<p>City of Progress Operator's License</p> <p>No: 08 302 Fee: \$35.00</p> <p>To: MICHELLE L. CHRISTIANSON 134 HOVER AVENUE PROGRESS, BL 90210 D.O.B.: 7/01/1981 Phone: 515-291-6234</p> <p>Effective: 07/01/08 to: 06/30/09</p> <p style="text-align: center;"><i>Clerk Kent</i> Clerk Kent, Clerk</p>
<p>City of Progress Operator's License</p> <p>No: 08 304 Fee: \$35.00</p> <p>To: PAUL P. ALDINGER 122 S. 79TH STREET PROGRESS, BL 90210 D.O.B.: 5/04/1984 Phone: 333-3640</p> <p>Effective: 07/01/08 to: 06/30/09</p> <p style="text-align: center;"><i>Clerk Kent</i> Clerk Kent, Clerk</p>	<p>City of Progress Operator's License</p> <p>No: 08 306 Fee: \$35.00</p> <p>To: ANGEL S. AL MUTAWA 3811 W. OKLAHOMA AVENUE #2 PROGRESS, BL 90210 D.O.B.: 7/26/1982 Phone:</p> <p>Effective: 07/01/08 to: 06/30/09</p> <p style="text-align: center;"><i>Clerk Kent</i> Clerk Kent, Clerk</p>

This document was produced using License Manager software.

10 Wallet-Sized Operator Licenses per page with Seal, Signature and Watermark.

LM also prints envelopes, plain or pre-printed, labels, and exports data in several formats.



**City of Progress**  
Office of City Clerk  
1 Main St.  
Progress, BL 4114U  
414-555-1212

Page: 1  
Date: 5/13/2009

Customer: **YOUR FAVORITE RESTAURANT**  
3041 N MAYFAIR RD.  
PROGRESS, BL 4114U

Cust no: 611

Tran Code	License Type	Description	Amount
	Class B Beer/Liquor - Combo	Publication fee for License 7/01/2008 to 6/30/2009	5.00
	Class B Beer/Liquor - Combo	Fee for License 7/01/2009 to 6/30/2010	600.00
	Dance	Fee for License 7/01/2009 to 6/30/2010	85.00
	Tobacco Products	Fee for License 7/01/2009 to 6/30/2010	100.00
	Soda Water	Fee for License 7/01/2009 to 6/30/2010	5.00
	Restaurant -1,000	Fee for License 7/01/2009 to 6/30/2010	575.00
<b>Total:</b>			<b>1,370.00</b>

Gross annual food sales: \$ \_\_\_\_\_

The City of Progress passed a Smoke-Free Restaurant Ordinance (Chapter 8.12) in 2003. If you are planning to be 100% smoke free OR if you believe that you may qualify for an exemption under the ordinance, please contact the Health Department at 414-555-1212 to discuss the ordinance.

**City of Progress**  
Office of City Clerk  
1 Main St.  
Progress, BL 4114U  
414-555-1212

Page: 2  
Date: 5/13/2009

Customer: **YOUR FAVORITE RESTAURANT**  
3041 N MAYFAIR RD.  
PROGRESS, BL 4114U

Cust no: 611

**Current Information:**  
Licensee: YOUR FAVORITE RESTAURANT  
3041 N MAYFAIR RD.  
PROGRESS, BL 4114U  
Agent: JOHN G. RESTAURANTEUR  
W166 N38456 RAVENWOOD DRIVE  
PROGRESS, BL 4114U  
Trade Name: YOUR FAVORITE RESTAURANT  
3041 N MAYFAIR RD.  
PROGRESS, BL 4114U  
State ID: 02H-07706

**Please make changes here:**

Have you been convicted of, received a citation for, or paid a fine for violating any laws except traffic in the last year?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If Yes, explain: \_\_\_\_\_

I hereby certify that all the information above is true and correct and agree to comply with all state and local laws, ordinances and regulations.  
Signature \_\_\_\_\_ Title \_\_\_\_\_

OFFICE USE ONLY  
Reports: Police \_\_\_\_\_ Health \_\_\_\_\_ Fire \_\_\_\_\_ Personal Property Tax? Yes No  
Citations? Yes No

**2-Page Customer Statement with Logo and user-defined text. Some messages always print, others print only if linked License Types appear on the Statement.**

**For example, this text on Page 1 is only for Restaurant Licenses.**

**City of Progress**  
Office of City Clerk  
1 Main St.  
Progress, BL 4114U  
414-555-1212

Page: 1  
Date: 3/17/2009

Customer: **YOUR FAVORITE RESTAURANT**  
9645 W MAYFAIR RD.  
PROGRESS, BL 90210

Cust no: 611

Please make your check payable to City of Progress.  
If you have questions, please contact us at 800-555-1212.

Tran Code	License Type	Description	Amount
	Class B Beer/Liquor - Combo	Publication fee for License 7/01/2008 to 6/30/2009	5.00
	Class B Beer/Liquor - Combo	Fee for License 7/01/2009 to 6/30/2010	600.00
	Dance	Fee for License 7/01/2009 to 6/30/2010	85.00
	Tobacco Products	Fee for License 7/01/2009 to 6/30/2010	100.00
	Soda Water	Fee for License 7/01/2009 to 6/30/2010	5.00
	Restaurant -1,000	Fee for License 7/01/2009 to 6/30/2010	575.00
<b>Total:</b>			<b>1,370.00</b>

**License Manager uses plain paper for most documents.**

**Label printing allows users to re-use partially printed label sheets.**

**Statements have LM-printed folding lines, reducing the amount of handling.**

**Strategic placing of Customer Address allows you to use window envelopes.**

**Batch processing helps the user to handle large amounts of data (invoicing, renewals, etc.) quickly.**

**This Statement has a simpler format, and can be used for Business or Personal Licenses.**



**License Manager can issue any kind of license.  
Here is a partial list of the types of licenses our clients use.**

- Amusement Devices
- Beer
- Building Permits
- Cabaret
- Cats
- Cigarette
- Combos (2 fees)
- Dogs
- Electrician
- Fireworks
- Garbage Hauling
- Hotel Room Tax
- Kennel
- Liquor
- Massage Facility
- Massage Therapist
- Mobile Home Park
- Motel Room Tax
- Occupancy Permits
- Operator's Provisional
- Operator's Regular
- Operator's Temporary
- Parade Permits
- Pavilion Permits
- Private Well
- Public Dance Hall
- Salvage Yard
- Second-Hand Merchant
- Sidewalk Permits
- Sign Wireman
- Soda Water
- Solid Waste Collection
- Special Beer
- Special Wine
- Swimming Pool
- Tattoo Artist
- Tattoo Facility
- Taxi Cab
- Taxi Driver
- Temporary Beer
- Temporary Use
- Transient Merchant
- Weights & Measures
- Wholesale Beer
- Wine
- Zoning

**Create Badges and Photo-Ids**

**Print on any Windows compatible printer including hard-card printers**

**Print digital signatures and seals**

**Create Large Permits for Pavilion Rentals, Building Permits, etc.**

**Bar coded documents make for fast processing.**



## *ETIcorp customers*

- |                       |                 |
|-----------------------|-----------------|
| • Arena               | • Johnson Creek |
| • Ashwaubenon         | • Lake Geneva   |
| • Baldwin             | • Mazomanie     |
| • Brookfield          | • McFarland     |
| • Cedarburg           | • Menomonie     |
| • Chetek              | • Minocqua      |
| • Chippewa Falls      | • Prescott      |
| • Darien              | • River Falls   |
| • Delafield           | • Sauk City     |
| • Eau Claire          | • Springfield   |
| • Ellsworth - Town    | • Stoughton     |
| • Ellsworth - Village | • Wauwatosa     |
| • El Paso             | • West Bend     |
| • Germantown          | • Westport      |

**ETIcorp is a software development company, in business since 1986.**  
*All of our products began as someone's custom software needs.*

**Our municipal products include:**

**Voter Reg Manager**

**Special Assessments Manager**

**Commercial products:**

**Accounts Payable**  
**Accounts Receivable**  
**General Ledger**  
**Inventory Control**  
**Purchasing**  
**Appointments and Scheduling**

**Sales Processing**  
**Mail Order**  
**Distribution**  
**Job Processing**  
**Sales Analysis**  
**Sales and Lead Support**

**Contact us at:**

**ETIcorp**  
**2300 W. Woodbury Ln.**  
**Glendale, WI 53209**  
**414/351-0858**

**[peter.petropoulos@eticorp.us](mailto:peter.petropoulos@eticorp.us)**

© 1998-2009 ETIcorp, 53209.  
All rights reserved.  
*LMBrochure2.doc*